

# ENROLMENT FORM

SWIM ENGLAND QUALIFICATIONS

Swim England Level 1 Swimming Assistant (Teaching)

The information you provide to us will be held electronically by Magna Vitae for the purpose of registration, identification and contact regarding your activity.

## Learner to complete

Learner's Title: ..... Date of birth:..... Age: .....

Learner's First Name(s): ..... Learner's Surname:.....

Ethnicity: ..... Gender: .....

Email: ..... Landline: .....

Address:..... Mobile: .....

..... Postcode:.....

1st Emergency contact - First Name: ..... Surname: .....

Relationship to learner:..... Tel/Mobile:.....

2nd Emergency contact - First Name: ..... Surname: .....

Relationship to learner:..... Tel/Mobile:.....

**Medical information: Does the learner have additional learning needs/requirements? If yes, please state below:**

.....  
.....

## Pre Requisite Questions

Can you swim? Y/N

Are you comfortable in water? Y/N

Have you had experience of assisting swimming lessons before? Y/N

If yes, please give details below:

.....  
.....

Signature of Learner (Parent/Guardian if learner is under 18): .....

Name of Parent/Guardian if learner is under 18): ..... Date: .....

**Magna Vitae is the data controller for the purposes of the GDPR 2018.**

## How information about you will be used

The information provided will be scanned and retained for Magna Vitae's records only. This will be for as long as necessary to administer your subscription or activities and will be used in the following ways:

- To administer your subscription or activities;
- To validate your Identity and bank account details;
- For fraud prevention;
- For audit and debt collection;
- For statistical analysis.

We may share your information with data validation and credit reference companies to confirm your identity, ensure your bank account details are correct, for fraud prevention and to pursue debtors.

We will not disclose any information to any company other than our partner organisations to help prevent fraud, or if required to do so by law.

## Your Rights

The right to be informed;  
The right of access;  
The right to rectification;  
The right to erasure;  
The right to restrict processing;  
The right to data portability;  
The right to object; and  
Rights in relation to automated decision making and profiling.

You also have the right to ask us not to process your personal data for marketing purposes. You can exercise your right to allow such processing by checking certain boxes on the forms we use to collect your data. You can exercise the above rights at any time by contacting us at [info@mvtlc.org](mailto:info@mvtlc.org).

## We would like to stay in touch with you

From time to time we would like to contact you with information about:

- Fitness, gym and leisure centre activities including swimming, classes and courses
- Community activities and sporting/leisure events for all ages
- Festivals and events
- Shows and entertainment

If you agree to being contacted in this way, please tick the relevant boxes:

### Member

- Post     Email     Phone     SMS     I do not wish to receive updates

### Parent/Guardian

- Post     Email     Phone     SMS     I do not wish to receive updates

**I authorise Magna Vitae to contact me as ticked above.**

Signature:

Date:

The box below is to be signed for consent for any member under the age of 18.

Signature:

Date:

For a copy of the details that we hold on you, please contact the Data Protection Officer.

You may withdraw consent to contact you at any time by informing the Data Protection Officer at the address below:

Magna Vitae Trust for Leisure and Culture,  
Meridian Leisure Centre, Wood Lane, Louth, LN11 8SA