



Covid-19 (Coronavirus) Pandemic - Safe Operation - Activities

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**Right Directions**

**Covid-19 (Coronavirus) Pandemic - Safe Operation - Activities**

Location of Activity

Throughout the facility

Ref No.

EMB\_4782

Assessors Name \*

Mark Dilks

Date of Assessment

01-09-2020

Next Review Date

01-09-2021

QMS/Work Instructions

Please select a instruction or manually write it

Names of Employees Consulted

Please select a employee or manually write it

Hazard Risk Rating

**LOW**

Training/Qualifications Required to Complete this Activity

Please select a qualification or manually write it

Personal Protective Equipment (PPE) Required to Complete this Activity

Please select a equipment or manually write it

Legislation, guidance and information used in support of this assessment

Other Risk Assessments Cross Referenced

Covid-19 (Coronavirus) Pandemic - Safe Operation - Building/Facility General

Covid-19 (Coronavirus) Pandemic - Safe Operation - Staff and Staff Areas

Potential Risk Rating

**VERY LOW**

Potential Harm/Consequence		Likelihood That Harm Will Occur		The risk rating indicates the level of response required to be taken when adding actions to the improvement plan (RRP). Ratings between 15 and 25 require an urgent review of existing control measures.	Risk Rating	
1	Insignificant	1	Very Unlikely		Very Low Risk 1 - 2	No action required
2	Minor	2	Unlikely		Low Risk 3 - 6	Monitor
3	Moderate	3	Possible		Medium Risk 8- 12	Action required
4	Major	4	Likely		High Risk 15 - 16	Urgent Action
5	Catastrophic	5	Very Likely		Critical Risk 20 - 25	Work Must Stop and take immediate action
If the Risk Rating is 15 or more and no further control measures are practicable, add the risk to the H&S Risk Register.						

Hazard	Who May be Harmed	Current Control Measure in Place	Risk Rating With Current Control Measures In Place	Sample of any Reviewed Control Measures	Additional Control Measures Required	Potential Risk Rating After Additional Control Measures Implemented
<b>+</b> Category	Keeping up to date with official guidance					
<b>+</b> Information			3 x 1 <b>3</b>		Please select additional control measure or manual	1 x 1 <b>1</b>

	Lack of up-to-date information regarding the Covid-19 virus	<input type="text" value="Staff"/> <input type="text" value="Contractors"/> <input type="text" value="Customer - Adult"/> <input type="text" value="Customer - Child"/>	<input type="text" value="Attendance at Covid-19 clinics, webinars and other CPD"/> <input type="text" value="Regular review of NGB advice and guidance"/> <input type="text" value="Following advice and guidance from industry bodies such as CIMSPA, UKactive, RLSS, PWTAG"/> <input type="text" value="Reviewing best practice examples from within the industry"/> <input type="text" value="Reviewing other sectors where applicable"/>			<input type="text" value="Add Sample Measure"/> <input type="button" value="View Files"/> <input type="button" value="View Links"/>			
-	<input type="text" value="Information - Responsibilities"/> Lack of up-to-date information regarding the Covid-19 virus	<input type="text" value="Staff"/> <input type="text" value="Contractors"/> <input type="text" value="Customer - Adult"/> <input type="text" value="Customer - Child"/>	<input type="text" value="Covid-19 response team established. Director of operations to develop sources of information to keep up to date with the latest guidance available on managing response to the pandemic and feed this info into the risk assessment process"/>	3 x 1	3	<input type="text" value="Add Sample Measure"/> <input type="button" value="View Files"/> <input type="button" value="View Links"/>	Please select additional control measure or manual	1 x 1	1
-	<input type="text" value="Information - Responsibilities"/> Lack of up-to-date information regarding the Covid-19 virus	<input type="text" value="Staff"/> <input type="text" value="Contractors"/> <input type="text" value="Customer - Adult"/> <input type="text" value="Customer - Child"/>	<input type="text" value="Government and MHS advice is regularly checked by the management team"/>	3 x 1	3	<input type="text" value="Add Sample Measure"/> <input type="button" value="View Files"/> <input type="button" value="View Links"/>	Please select additional control measure or manual	1 x 1	1
-	<b>Category</b>	Activities - General							
+	<input type="text" value="Activities - General"/> Possible transmission of Covid-19 due to not following 2m social distancing guidelines Spread of virus due to	<input type="text" value="Staff"/> <input type="text" value="Contractors"/> <input type="text" value="Customer - Adult"/> <input type="text" value="Customer - Child"/>	<input type="text" value="Arrangements regarding re-opening are communicated to customers prior to opening so they know what activities are available and what to expect"/> <input type="text" value="Communications regarding re-opening arrangements include the use of website, social media, email and text"/> <input type="text" value="Customers displaying Covid-19 symptoms are asked to leave and advised to stay home"/> <input type="text" value="As far as possible, activities are booked and paid for in advance either online or over the telephone"/> <input type="text" value="Frontline Staff Pandemic Awareness Training / Covid-19 training is delivered prior to re-opening/re-engaging staff"/>	4 x 1	4	<input type="text" value="Add Sample Measure"/> <input type="button" value="View Files"/> <input type="button" value="View Links"/>	Please select additional control measure or manual	1 x 1	1
-	<b>Category</b>	Activities - Gym							
+	<input type="text" value="Gym"/>			3 x 1	3		Please select additional control measure or manual	1 x 1	1

	<p>Possible transmission of Covid-19 due to not following 2m social distancing guidelines Spread of virus due to</p>	<p>Staff</p> <p>Customer - Adult</p> <p>Customer - Child</p>	<p>Members and casual users book in advance (online or via telephone) to use the gym</p> <p>Prominent signage is displayed reminding of social distancing and sanitisation guidelines</p> <p>Customers are encouraged not to bring belongings into the gym and to change and shower at home</p> <p>Hand sanitiser stations are fitted at the entrance to the gym and throughout</p> <p>Sanitiser and cloths/paper towelling or wipes are provided and prominent signage is displayed encouraging customers to wipe equipment before and after use</p> <p>Staff check sanitiser levels regularly</p> <p>Staff undertake cleaning of equipment throughout the day in accordance with an enhanced cleaning schedule</p> <p>Deep cleaning takes place prior to opening</p> <p>Depending on usage, sessions are staggered to allow cleaning to take place in between customer use</p> <p>Where practical, a 'one-way' system is applied in the gym</p> <p>Assessment rooms are closed to customers</p> <p>Workout cards are not issued and members are encouraged to use an app to manage their workout</p> <p>Water fountains are taken out of use</p> <p>Personal towel are not permitted</p> <p>A perspex screen is fitted at reception and is cleaned robustly</p> <p>sanitiser stations are positioned throughout the gym floor</p> <p>Where possible the fire exit can be opened to allow fresh air in. This must not compromise the AHU</p>		<p>Add Sample Measure</p> <p><a href="#">View Files</a></p> <p><a href="#">View Links</a></p>		
-	<p>Fitness Classes outside</p> <p>Possible transmission of Covid-19 due to not following 2m social distancing guidelines</p>	<p>Staff</p> <p>Customer - Adult</p> <p>Staff</p> <p>Customer - Adult</p> <p>Customer - Child</p>		3 x 1 3	<p>Add Sample Measure</p> <p><a href="#">View Files</a></p> <p><a href="#">View Links</a></p>	Please select additional control measure or manual	1 x 1 1

			<p>o All participants and instructors will be required to maintain 2 metres distance from each other at all times.</p> <p>o All participants will be given the 'standard' distancing briefing alongside any session specific details and be required to verbally confirm that they are symptom free prior to entering the building.</p> <p>all classes will be equipment free and customers must bring there own mwts if they require one</p> <p>weather will be assessed before class commences to give time to cancel the class</p> <p>participants must enter via the green gate and exit via the black gate rear of the building</p> <p>all customers will need to bring there own water</p> <p>Music will be at a low volume to avoid instructor on rasing there voices</p> <p>This will be reviewed on a regular basis</p> <p>instructors will print an up to date participant register prior to the start of the session and will meet them at the enterance of the building</p> <p>Maximum capacity reduced to 8</p>						
-	<p>Gym - Capacities</p> <p>Possible transmission of Covid-19 due to not following 2m social distancing guidelines</p>	<p>Staff</p> <p>Customer - Adult</p> <p>Customer - Child</p>	<p>Free weights area is restricted to 1 user</p>	3 x 1	3	<p>Add Sample Measure</p> <p>View Files</p> <p>View Links</p>	<p>Please select additional control measure or manual</p>	1 x 1	1
<p><b>Category</b> Swimming Pools - Refer to Swim England Guidance</p>									
+	<p>Swimming Pools (outdoor)</p> <p>Possible transmission of Covid-19 due to not following 2m social distancing guidelines Spread of virus due to</p>	<p>Staff</p> <p>Customer - Adult</p> <p>Customer - Child</p>	<p>Fun sessions, including inflatables and floats, are not permitted due to the inability to maintain and control 2m distance</p> <p>A lifeguard/supervisor ensures a 2m distance is maintained for customers queuing for the flume/slide</p> <p>A lifeguard/supervisor ensures a 2m distance is maintained for customers queuing on poolside to enter the pool</p> <p>Swimming teachers maintain a 2m distance from pupils and do not teach from within the pool</p> <p>Clubs are advised of maximum numbers and the need for coaches to follow social distancing guidelines</p>	3 x 1	3	<p>Add Sample Measure</p> <p>View Files</p> <p>View Links</p>	<p>Please select additional control measure or manual</p>	1 x 1	1

			<p>Lifeguard numbers are defined for each session with the NOP updated accordingly</p> <p>Lifeguards or spotters ensure 2m distance is observed both in the pool and on poolside</p> <p>Lifeguards wear PPE (masks and gloves) when assisting individuals on and off the pool hoist</p> <p>Prominent signage is displayed reminding of social distancing guidelines</p> <p>Pool equipment, including floats (used for swimming lessons only), rescue equipment, lifeguard chairs and hoists are cleaned after use</p> <p>Whistles are not shared and radios are sanitised when handed from one lifeguard to another</p> <p>Torpedo buoys are not shared or are sanitised on changeover</p> <p>Hand sanitiser is available on poolside</p> <p>Staff check sanitiser levels regularly</p> <p>Pool water is maintained in accordance with PWTAG guidance</p> <p>Prominent signage is displayed reminding of social distancing guidelines whilst swimming in the pool</p> <p>Swimming sessions are only available via an online booking system</p> <p>Access to the outdoor pool is via the corridor fire exit. Once swimmers have finished their session they must leave via back gate fire exit</p> <p>Refer to SASC risk assessment on safe operation and procedures on Swim club hire</p> <p>Portaloos are available for customers to minimise the risk of entering the building</p> <p>The disabled changing area is available for customers to use. The customer will alert the staff member by pressing the alarm to signal they are ready to leave that area</p> <p>aquacise classes are limited to 30 and must adhere to the same rulings as the general public</p>						
-	<p>Bather Loads</p> <p>Possible transmission of Covid-19 due to not following 2m social distancing guidelines</p>	<p>Staff</p> <p>Customer - Adult</p> <p>Customer - Child</p>	<p>Bather loads are worked out on a 9m2 ruling (6m2 where bathers are from the same household). 6m2 for structured sessions</p>	3 x 1	3	<p>Add Sample Measure</p> <p>View Files</p> <p>View Links</p>	<p>Please select additional control measure or manual</p>	1 x 1	1

-	Swimming Lesson Capacities Possible transmission of Covid-19 due to not following 2m social distancing guidelines	Staff Customer - Adult Customer - Child	TO BE REVIEWED AT A LATER DATE	1 x 1	1	Add Sample Measure View Files View Links	Please select additional control measure or manual	1 x 1	1
<b>Category</b> Changing Rooms, Showers and Toilets									
+	Changing Rooms, Showers ar Possible transmission of Covid-19 due to not following 2m social distancing guidelines Spread of virus due to	Staff Customer - Adult Customer - Child	Changing Facilities will be closed on re-opening. TO BE REVIEWED AT A LATER DATE	3 x 1	3	Add Sample Measure View Files View Links	Please select additional control measure or manual	1 x 1	1
-	Toilets - Capacity Possible transmission of Covid-19 due to not following 2m social distancing guidelines	Staff Customer - Adult Customer - Child	A toilet will be made available for gym members only	3 x 1	3	Add Sample Measure View Files View Links	Please select additional control measure or manual	1 x 1	1

Revision History			
Q	10		Export
Reviewed By	Name	Comment	Date
embassysp@stitch.com	Mark Dilks	.	30-06-2020 07:54:35
embassysp@stitch.com	Mark Dilks	.	30-06-2020 07:59:35
embassysp@stitch.com	Mark Dilks	.	30-06-2020 08:10:39
embassysp@stitch.com	Mark Dilks	.	30-06-2020 10:31:14
embassysp@stitch.com	Mark Dilks	.	19-07-2020 14:03:46
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embassysp@stitch.com	Mark Dilks	.	20-08-2020 12:24:22
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Reviewed By	Name	Comment	Date
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*Showing 1 to 9 of 9 entries*

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