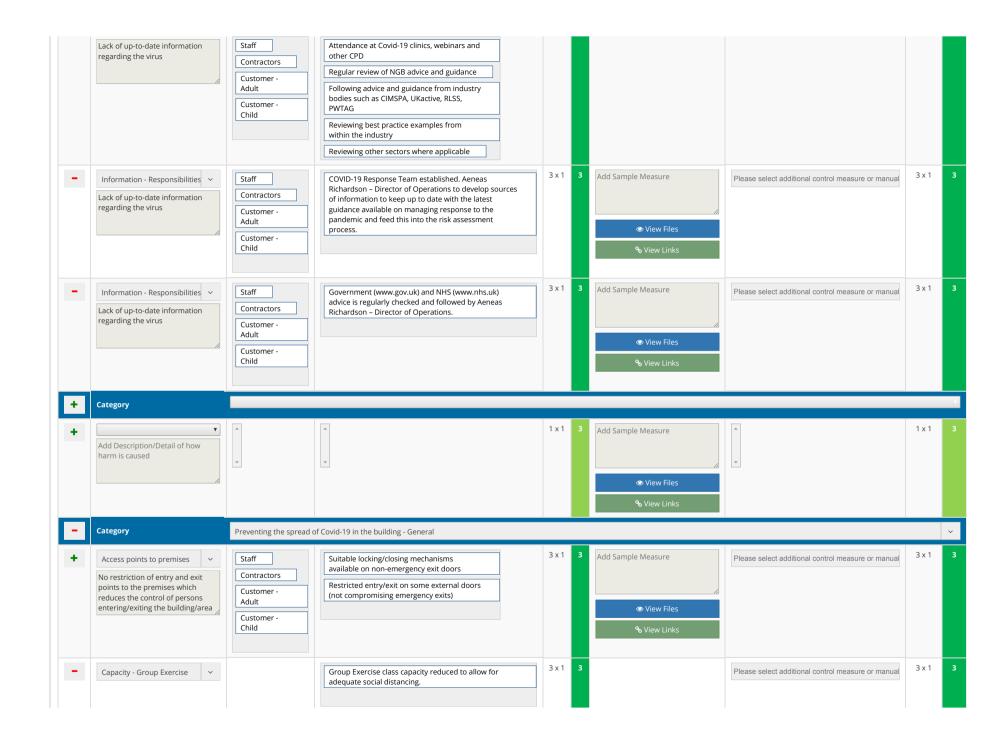
🕑 Covid-1	9 (Coronavirus) Pandemic - Safe Op	eration - Building/Facility G	eneral										
Powere	d By											-	
Rig	nt Directions					Covid-19	(Coronavirus) Pa	andemic -	- Safe Operation	i - Building	Facility	Genera	al
Location o	fActivity				Ref No.	Assessors Name 🛊	Date	of Assessmer	nt	Next Review Da	ite		
Through	out facility				MER_4709	Adam Dalton	08	-09-2020	#	08-09-2021		Ê]
QMS/Work	Instructions				Names of Employee	es Consulted				Hazard Risk Ra	ting		
Please se	ect a instruction or manually write it				Naomi Baker]							
Training/Q	ualifications Required to Complete this	Activity			Personal Protective	Equipment (PPE) Required	l to Complete this Activity						
Please se	ect a qualification or manually write it				Please select a equi	ipment or manually write it					LOW		
Legislation	, guidance and information used in sup	oport of this assessment			Other Risk Assessm	ents Cross Referenced							
					Covid-19 (Corona	avirus) Pandemic - Safe Ope	eration - Staff & Staffing A	reas		Potential Risk P	lating		
					Covid-19 (Corona	avirus) Pandemic - Safe Ope	eration - Activities				LOW		
	Potential Harm/Conseq	uence		Likelih	ood That Harm Will O	Occur			Risl	k Rating			
1	Insignific	ant	1		Very Unlikel	ly	The risk rating		Very Low Risk 1 - 2		No action	required	
2	Minor		2		Unlikely		indicates the level of response required to		Low Risk 3 - 6		Mon	itor	
3	Modera	te	3		Possible		be taken when adding actions to the				Action re	equired	
4	Major		4		Likely		improvement plan (RRP). Ratings		High Risk 15 - 16		Urgent	Action	
5	Catastro	phic	5		Very Likely	,	between 15 and 25 require an urgent		Critical Risk 20 - 25			Must Stop and	
lf the	Risk Rating is 15 or more and no fu	they control measures are	practicable	dd tha viels to t	he LIRC Dick Degister		review of existing control measures.			take immediate a		Iate action	
ii the	risk kating is 15 of more and no ful	ther control measures are	practicable, a		The mas kisk kegister.	•							
	Hazard	Who May be Harmed	C	Current Control	Measure in Place	Risk Rating With Current Control Measures In Place	Sample of any Review Measures	ed Control	Additional Contro	ol Measures Req	uired	Potent Risk Rat After Additio Contro Measur Impleme	ting r nal ol res
+	Category	Keeping up to date with of	fficial guidance	e									~
+	Information v					3x1 3	Add Sample Measure	6	Please select additiona	l control measure	or manual	3 x 1	3

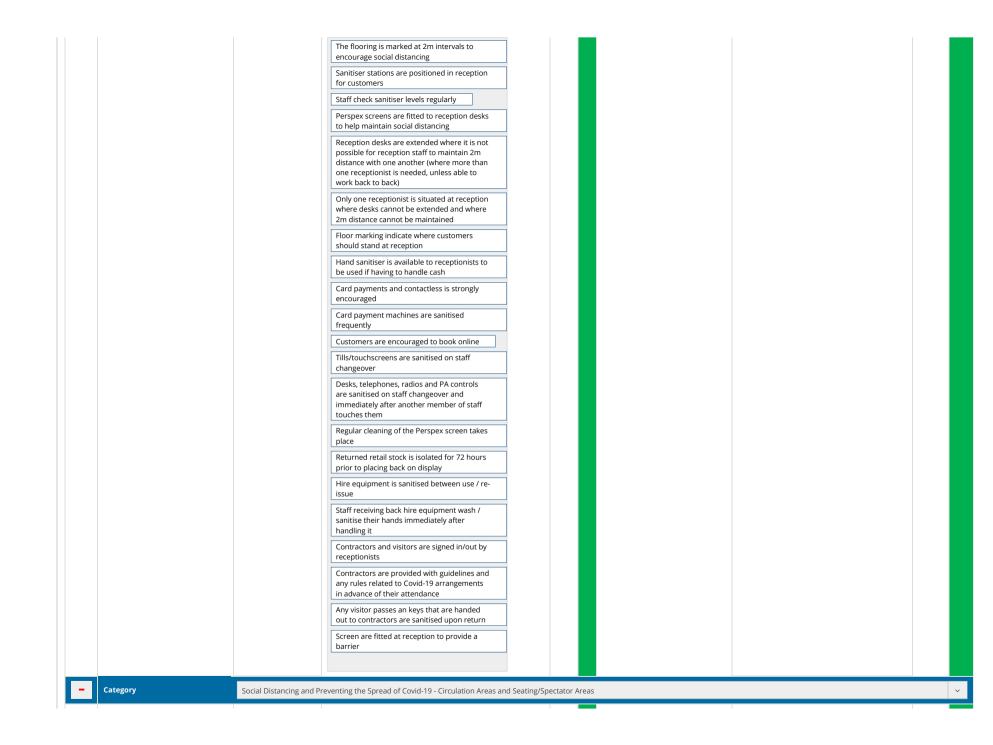


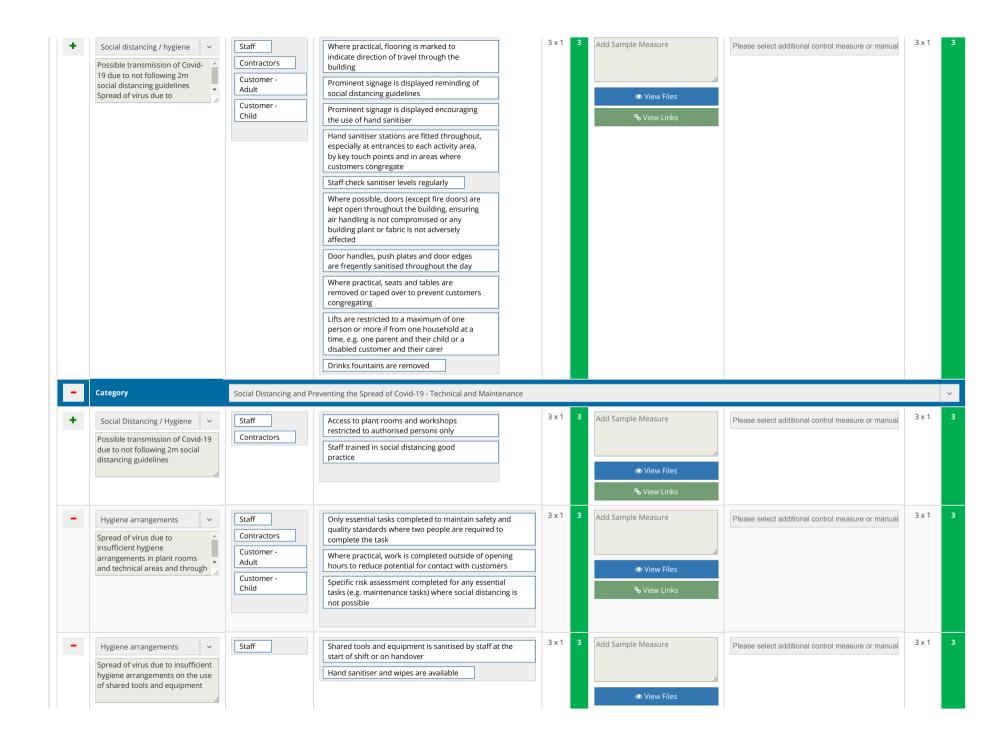
	Customers in close contact with other customers and visitors to the facility resulting in incorrect social distancing	Staff Customer - Adult Customer - Child				Add Sample Measure			
-	Capacity - Gym Customers in close contact with other customers and visitors to the facility resulting in incorrect social distancing	Staff Customer - Adult Customer - Child	Gym Capacity Areas reduced to allow for adequate social distancing gym Capacity 25	3 x 1	3	Add Sample Measure The Wiew Files Strew Links	Please select additional control measure or manual	3 x 1	3
-	Capacity - Swimming pool Customers in close contact with other customers and visitors to the facility resulting in incorrect social distancing	Staff Customer - Adult Customer - Child	Pool bather loads to be reduced in line with Swim england COVID guidance Lane Swimming - Directional lane and etiquette signage to be displayed. Duration of passing is limited - 6m2 per person General swimming - Unstructured and direction of travel removed - 9m2 per person Instructor lead activity - Movement in sync. Direction and movement controlled 6m2 per person Gereral family swimming - Unstructed and direction of travel removed -6m2 per person	3×1	3	Add Sample Measure	Please select additional control measure or manual	3×1	3
-	Touch points High touch points increasing risk of transmission of virus	Staff Contractors Customer - Adult Customer - Child	High touch points identified across all facility areas and used to develop additional cleaning and sanitising points and cleaning regimes	3 x 1	3	Add Sample Measure	Please select additional control measure or manual	3 x 1	3
-	Door mechanisms Contact points on doors / revolving doors creating increased risk of virus contamination	Staff Contractors Customer - Adult Customer - Child	Additional / enhanced cleaning regime in place Hand sanitisation provided on entry / exit to activity areas	3 x 1	3	Add Sample Measure	Please select additional control measure or manual	3 x 1	3
-	Lack of handwashing facilities Lack of handwashing facilities leading to increased risk of spread of the virus			3 x 1	3	Add Sample Measure	Please select additional control measure or manual	3 x 1	3

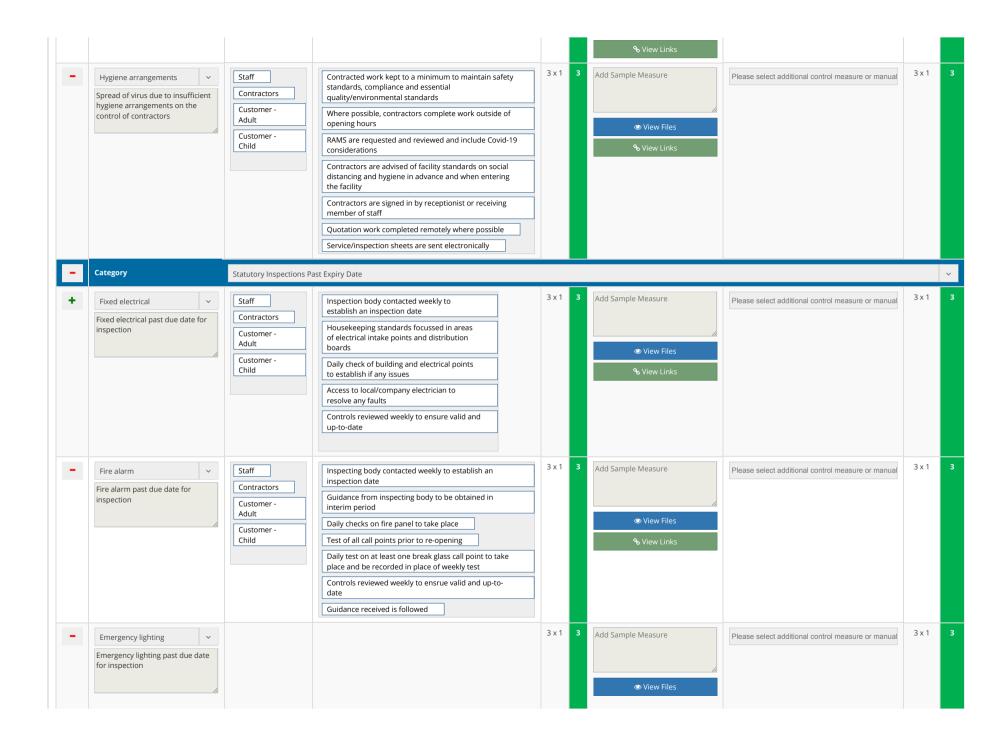
		Staff	Hand soap dispensers checked regularly and refilled			% View Links		
		Contractors	Hot water system maintained to provide constant supply					
		Customer - Adult Customer -	Additional hand sanitiser points rpovided around the facility to complement existing hand washing facilities					
		Child	Sanitiser is either anti-viral or minimum 60% alcohol based					
			Hand washing, sanitising, toilet facilities and consumables checked and replenished regularly as part of the enhanced cleaning and inspection regime					
			Sufficient planning with consumables suppliers in place]				
			Hand dryers marked out of action. Towels provided to reduce air particles. Bins in high risk areas are double bagged in case of splitting					
-	Incorrect social distancing	Staff Contractors	Cafe tables removed or closed off Spectators of lessons encouraged to wait in vehicles or	3 x 1	3	Add Sample Measure	Please select additional control measure or manual	3 x 1
	other customers and visitors to the facility resulting in incorrect social distancing	Customer - Adult	outside Signage is in place in toilet areas outlining restrictions			♥ View Files		
	h h	Customer - Child	(regarding closeness of sinks and urinals) Government guidance on social distancing followed			& View Links		
-	Customer awareness × Customer unaware of good hygiene and social distancing	Staff Customer - Adult	Signage in key facility areas (entrance, reception, changing rooms, toilets, activity areas, staff areas) promoting good hygiene practices and facility social distancing guidelines	3 x 1	3	Add Sample Measure	Please select additional control measure or manual	3 x 1
	practices	Customer - Child	Goverment guidance followed and promoted			ین کانوب Files کانوب Links		
-	Access points to premises	Staff	Restricted areas kept locked to prevent unauthorised access	3 x 1	3	Add Sample Measure	Please select additional control measure or manual	3 x 1
	Opening of entry and exit points to premises to reduce touch points and increase ventilation	Contractors Customer -	Existing access controls maintained for high risk areas, e.g. access to pool hall, access to trampolines					
	during Covid-19 compromises	Adult Customer -	Or where this is not the case, identify the new controls implemented for these high risk areas	1		∕ Wiew Files		
		Child	Sports Hall Louvers to be set to 'open' when an activity is taking place			% View Links		
-	Category	Handling customers p	resenting symptoms whilst in the facility					
+	Covid-19 symptoms V			4 x 1	4	Add Sample Measure	Please select additional control measure or manual	4 x 1
	Customers entering the premises with Covid-19 symptoms							

 Category Over crowding / soc Possible transmission due to over-crowded failure to maintain so distancing 	n of Covid-19 parking /	Staff Contractors Customer - Adult Customer - Child Social Distancing - Car I Staff Contractors Customer - Adult Customer - Child	Clear statement on website and at entrance for customers not to participate or attend if exhibiting any symptoms or been in contact with anyone exhibiting symptoms within the last 14 days Customers are tactfully refused entry and directed to stay home, self-isolate and call/email NHS 111 Government guidance is followed Parking and Entrance to Building Cones, tape or barriers used to direct individuals towards the entrance and to any queuing system Directional signage used to direct individuals The queuing system is positioned closed to the building to ensure segregation of pedestrians and vehicles The ground is marked at 2m intervals to encourage social distancing whilst queuing Bike racks are cleaned and sanitised regularly Secure points for cycles are increased to avoid overcrowding Notices are displayed encouraging customers to pay for parking by phone or mobile app Step/slope handrails are cleaned frequently Litter bins are emptied regularly arranged by East Lindsey District Council • Activity start times staggered to try to avoid pinch point times in car parks, Where possible	Зх	:1 3	♦ View Links Add Sample Measure ♥ View Files ♥ View Links	Please select additional control measure or manual	3x1	3
- Category		Social Distancing - Ente	ring and Exiting the Building						~
 Social distancing Possible transmission due to not following i distancing guidelines 	2m social	Staff Contractors Customer - Adult Customer - Child		З х	:1 3	Add Sample Measure	Please select additional control measure or manual	3x1	3

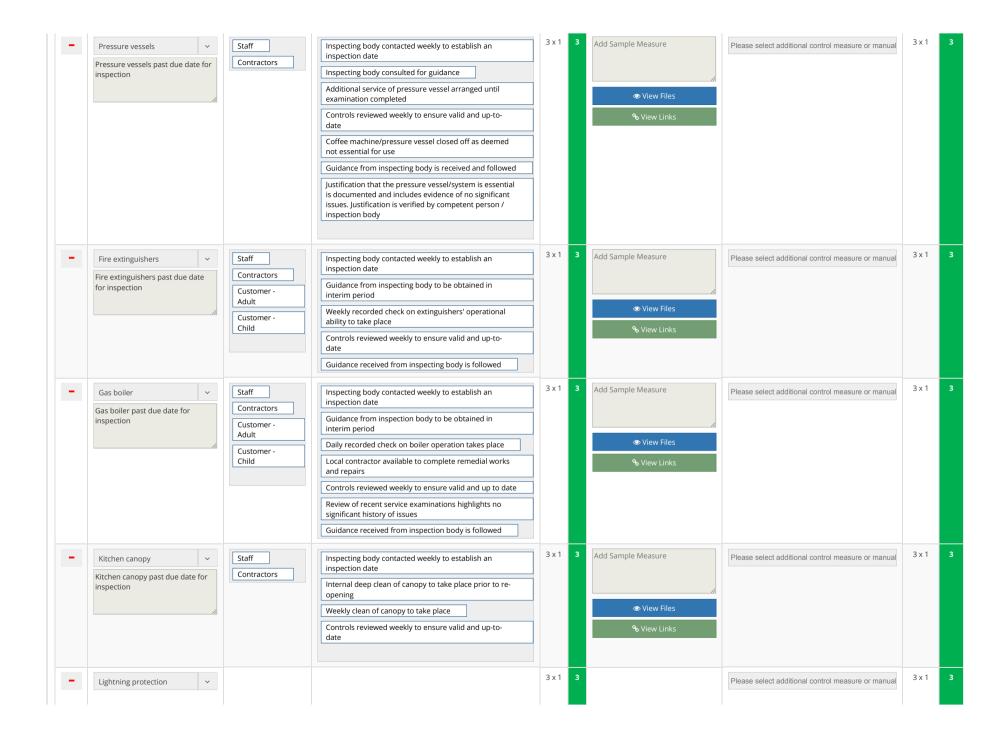
			Social separation queuing system in place from outside areas through to reception The flooring is marked at 2m intervals to encourage social distancing Occupancy levels are controlled via booking systems Hand sanitiser is available at the point of entrance and exit to encourage good hand hygiene practice Staff check sanitiser levels regularly Doors are kept open, unless automatic, to prevent touching and aid fresh air movement Where possible, entrance and exit doors are separate and are clearly defined Retractable queue barriers used to define the access/egress routes to doors/separation				
+	Category Social distancing / hygiene	Social Distancing and P	reventing the Spread of Covid-19 - Reception	3 x 1 3	Add Sample Measure	Please select additional control measure or manual	3x1 3
	Possible transmission of Covid- 19 due to not following 2m social distancing guidelines Spread of virus due to	Contractors Customer - Adult			⊛ View Files		
		Customer - Child			Sview Links		

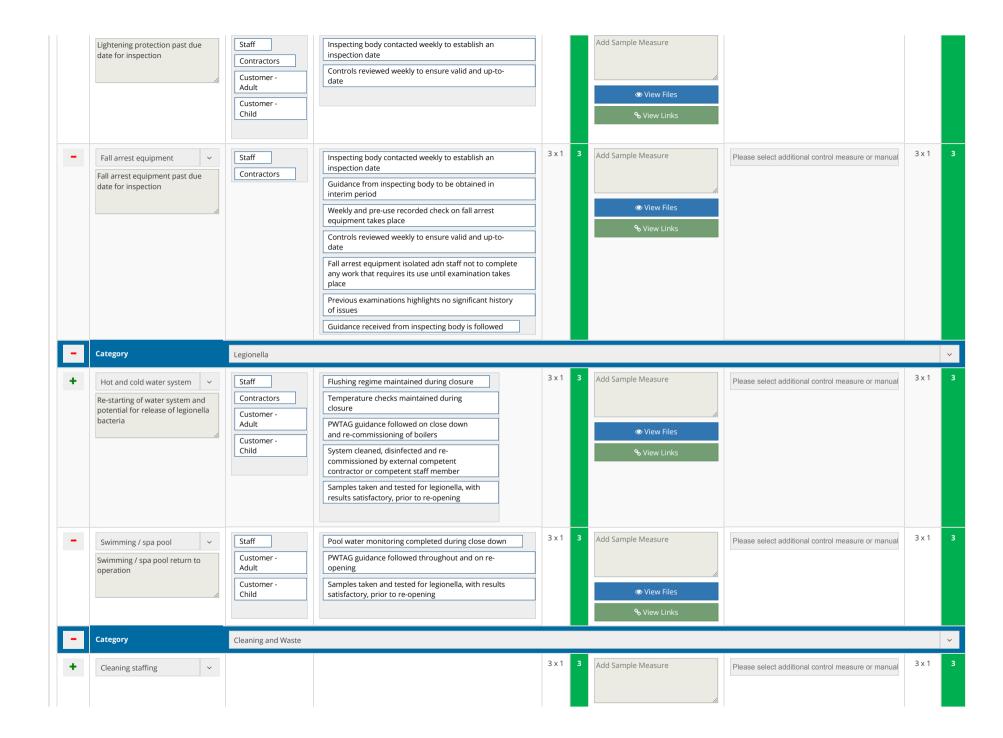


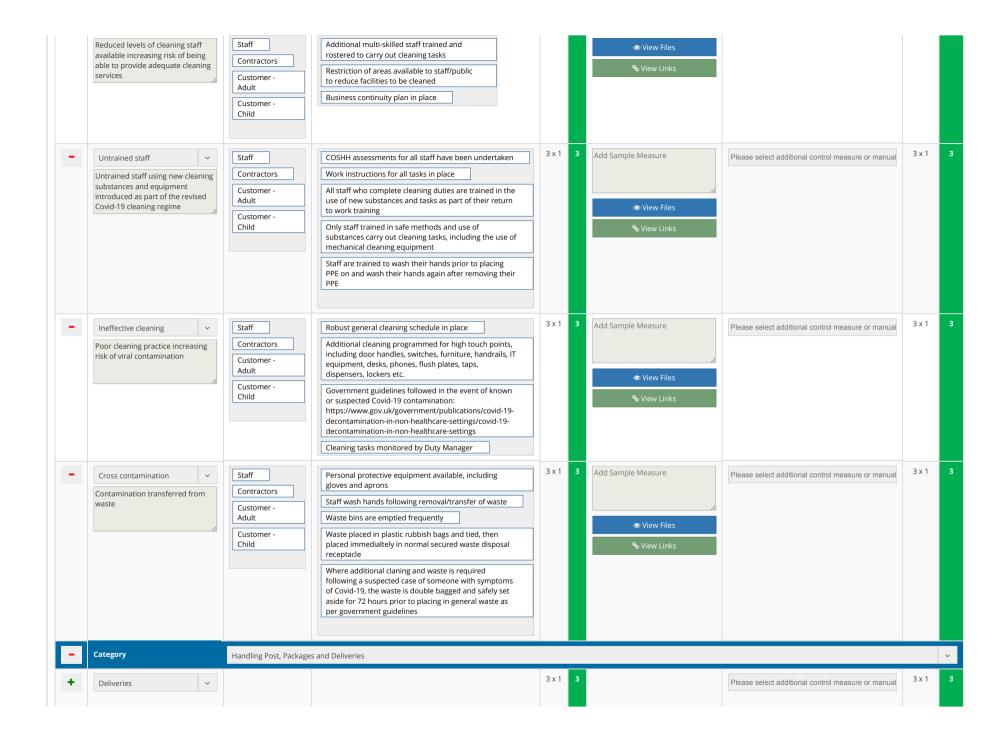




	Staff Contractors Customer - Adult Customer - Child	Inspecting body contacted weekly to establish an inspection date Guidance from inspecting body to be obtained in interim period Daily recorded visual check on all lighting to confirm operational Weekly recorded flick tests on lighting to take place instead of monthly Controls reviewed weekly to ensure valid and up-to-date Guidance received is followed		% View Links			
Passenger lift Passenger lift past due date for inspection	Staff Contractors Customer - Adult Customer - Child	Assessment made to determine whether lift is critical for essential work Inspecting body contacted weekly to establish an inspection date Inspecting body consulted for guidance Insurers notified and consulted for advice Daily recorded checks of lift operation and alarm completed prior to opening to test safe to use Additional service of lift arranged until examination completed Controls reviewed weekly to ensure valid and up-to-date Guidance from inspecting body has been received and is followed Justification for keeping the lift operational is documented, including why it is deemed essential, no significant history of issues from previous examinations, and this is verified by competent person or inspection body	3 x 1	3 Add Sample Measure	Please select additional control measure or manual	3 x 1	3
Pool hoist and disabled hoist Pool hoist and disabled hoist past due date for inspection A 	Staff Customer - Adult Customer - Child	Inspecting body contacted weekly to establish an inspection date Inspecting body consulted for guidance Daily recorded checks of hoist operation completed prior to opening to test safe to use Additional service of hoist arranged until examination completed Controls reviewed weekly to ensure valid and up-to-date Hoists closed off to public as deemed not essential for use Guidance from inspecting body is received and followed Justification for keeping the hoist(s) operational due to it being essential is documented, along with justification on the basis that there have been no history of issues. This is verified by competent person or inspecting body	3x1	3 Add Sample Measure	Please select additional control measure or manual	3x1	3







	Deliveries exposing staff and drivers to transmission of the virus	Staff Delivery Drivers	Bulk purchasing to reduce the number of deliveries required Electronic delivery notes not used and staff verbally confirm name One person to handle the delivery, unless manual handling required two. If two persons requried, the same pair to try and partner up Hands to be washed or sanitised after opening and disposing of packaging Delivery points designated depending on type of product Delivery times agreed as far as possible with supplier		Add Sample Measure View Files View Links			
-	Post, Packages and Food Handling post, packages and food	Staff	Work instructions in place Personal protective equipment provided for handling items if required Government guidelines followed: https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19/guidance-for-employers-and-businesses-on-coronavirus-covid-19 Hands are washed or sanitised after handling post or packages	3 x 1	3 Add Sample Measure	Please select additional control measure or manual	3 x 1	3
-	Category	Lost and Found Propert	у					~
+	Lost and Found Property Spread of virus due to insufficient hygiene arrangements	Staff	Found property, apart from valuables, is bagged up and secured Personal clothing such as underwear and swimwear is disposed of Valuables are bagged up and placed in a safe Staff will not access property other than valuables for at least 72 hours after finding Staff handling lost property to wash or sanitise hands immediately after touching	3 x 1	3 Add Sample Measure	Please select additional control measure or manual	3x1	3
							1	

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Reviewed By	Name 🗘	Comment	Date
meridianlc	Adam Dalton		25-06-2020 12:50:07
meridianlc	Adam Dalton		25-06-2020 13:00:43
meridianlc	Adam Dalton	·	25-06-2020 14:08:15
meridianlc	Adam Dalton		25-06-2020 15:03:20
meridianlc	Adam Dalton		25-06-2020 15:13:49
meridianlc	Adam Dalton	·	25-06-2020 15:26:04
meridianlc	Adam Dalton		25-06-2020 15:31:44
meridianlc	Adam Dalton	·	25-06-2020 15:37:06
meridianlc	Adam Dalton		30-06-2020 12:10:17
meridianlc	Nick Marshall	Update regards Capacities, Hand dryers being out of action, activity staggered start times	29-08-2020 12:20:47
Showing 1 to 10 of 13 entr	ries		Previous 1 2 Next

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